



# International School of Cambridge

## Frequently Asked Questions 2020 – 2021

### JK to Grade 8 Program

**Below are some questions that many parents commonly ask:**

**1. How often does my child attend Kindergarten?**

Your child will attend Kindergarten every school day. A calendar will be sent home monthly. Please keep it posted at home.

**2. What should I do if my child is sick or is going to be absent for any period of time?**

Please phone the school or send a note to your child's teacher with one of her/his classmates or siblings.

**3. How can I contact my child at school in an emergency situation?**

Phone the school office and tell the reception you need to speak to your child.

**4. What is the procedure for the parent-Teacher Interview night?**

We suggest you phone the office with a list of your child's teachers and make an appointment, prior to the day of the interview. If you have not phoned to arrange appointments, it is possible, if the teacher's booking time permit, that an appointment can be made that evening. Interviews are held in teacher's rooms. Ten-minute interview times are strictly adhered to. You are welcome to contact any one of your child's teachers, any time, by phoning the school office.

**5. How is the year split?**

The Term I start at the beginning of September goes to the end of January. The Term II starts at the beginning of February and goes to the end of June. Please check Student and Parents Information Book for the specific dates.

**6. What are Progress Reports and when these reports are reports sent home?**

A Progress report goes out sometime in the middle of November and in April. This alerts parents to pending problems with their children's academic studies and allows time to resolve the problems.

**7. What are the school hours?**

8:15 a.m. -3:15 p.m..

**8. What time may my child arrive at school?**

Children may arrive at school by between 8:00 a.m. to 8:15 a.m.

**9. What about snacks for morning recess and food for lunch time?**

Please send healthy snacks and nutritious food with your children. The children are supervised in their classrooms while they eat lunch. Approximately 30 minutes is spent playing outdoors if the weather is suitable. Please have your child appropriately dressed for the weather as the children are expected to go outside after they finish their lunch.

**10. May my child stay after 3:15 p.m.?**

Not really. School hours are 8:15 a.m.-3:15 p.m. Parents are expected to pick their children by 3:30 pm. The school does not have any supervision after the school hours. However, there may be rare occasions when it is **necessary** for your child to stay at school past 3:30 p.m. In that case, you may contact the teacher and/or office.

**11. May I be a parent volunteer?**

Yes, there are numerous ways you can help. Please make arrangements with the teacher and the Principal.

**12. Should I inform the teacher/Office of any special after-school arrangements? (Taking a ride with someone else, etc.)!**

Please inform the teacher/office in the morning of **where** and **with whom** your child should go after school. As young children can easily forget, please send a note if any special circumstances arise. Please notify the school office, if there are any changes for pick-up as soon as possible.

**13. What is the procedure if I would like my child to stay indoors at recess?**

Our school policy is that all children go out for recess unless the weather is inclement. If your child is too ill to go outside, then she/he should likely be at home. However, if there are unusual circumstances that necessitate your child to stay indoors at the recess, please discuss the matter with the principal.

**14. What supplies does my child need for school?**

A list has been published and sent home. If you require another copy of the list, please let the teacher know, she will provide you with another one.

**15. What is the Entrance Exam?**

The Entrance Exam is an exam given to all newly registering students, to assess their academic level and abilities. You will be contacted shortly after the exam to inform you of the results, and to finalize enrolment.

**Please feel free to contact the school office if you have any concerns or questions.**

**Thank you very much.**